

Application Checklist

Ensure your application includes:

- ☐ A full description of the proposed mitigation measure or project
- ☐ An analysis of the project's cost and substantial risk reduction
- ☐ A full description of the environmental effects of the proposed project and alternatives, including whether the project will be consistent with federal, State and local environmental land-use regulations (see environmental questionnaire)
- ☐ All authorized signatures
- ☐ Copies of advertisements publicizing meetings about the property acquisition project (preferably from a local newspaper)
- ☐ A copy of a Flood Insurance Rate Map (FIRM) or other map that clearly shows the project area
- ☐ Environmental agency review letters

Ensure your property inventories include:

- ☐ Photographs of the properties
- ☐ Copies of the property deeds, if available
- ☐ Detailed property data (describing home and damages)
- ☐ Tax assessments
- ☐ Correspondence (at least one example of the letter sent to all property owners)
- ☐ Individual duplication of benefits data
- ☐ Copies of maps, e.g., tax parcel maps, U. S. Geological Survey (USGS) quad maps, National Flood Insurance Program (NFIP) maps, flood maps, etc.

As available, include:

- ☐ Photographs of flood damage throughout the community
- ☐ Information pertaining to flooding characteristics and impacts

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